

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, July 13, 2016

Present: Kevin J. Sheehan, Vice-Chairman/Acting Chairman  
Daniel F. Moriarty, III, Clerk  
Richard B. McGaughey, Associate  
Daniel R. Lee, Associate

Absent: Matthew V. Moore, Chairman

In attendance: Timothy J. Gordon, Town Administrator  
Bethiny Moseley, Town Accountant  
Paul Digirolamo, Town Treasurer/Collector  
William Smith, Chief of Police  
Luke McFadden, Fire Chief  
Stephan Hooke, Director, Communications Dept.  
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Acting Chairman Sheehan, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to open the joint meeting with the Finance Committee

VOTE: 4:0

Chairman Kevin Costa and seven members of the Finance Committee, were in attendance to consider APPROPRIATION TRANSFERS for FY16.

Treasurer Digirolamo explained that funding to pay the June 2016 payments for the new bond issue for water projects was not computed into the amount appropriated at town meeting, and a deficit has been created in water. The transfers to be considered will move the interest and payments from one account to another. Town Accountant Moseley explained that the state Department of Revenue was called and discussion took place about how to handle the debt and the premium (revenue). The overall deficit was identified as approximately \$622,000. At a fall special town meeting, the town will be asked to appropriate the deficit from retained earnings in the water enterprise account. Ms. Moseley recommended that there be a transfer of \$50,000 from the Reserve Fund to Water Debt Principal to bring the deficit down to \$572,000. The Department of Revenue also suggested that the town consider raising the water rates.

MOTION: Made by Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen transfer, in accordance with Chapter 44, Section 33B of the Mass. General Laws, the amount of \$69,000.33 from GF Debt Int. 01-751-5917, to be transferred to GF Principal 01-710-5912

VOTE: 4:0

The Finance Committee made and seconded a similar motion, and passed the same transfer, 8:0.

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MOTION: By Mr. Sheehan, second by Mr. Lee, that the Board of Selectmen transfer, in accordance with Chapter 44, Section 33B of the Mass. General Laws, the amount of \$6,203.26 from GF Debt Int 01-751-5917, to be transferred to GF Admin Debt 01-751-5918

VOTE: 4:0

The Finance Committee made and seconded a similar motion, and passed the same transfer, 8:0.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen transfer, in accordance with Chapter 44, Section 33B of the Mass. General Laws, the amount of \$1,097.00, with \$636.20 to be transferred from GF Debt Int Temp 01-752-5925, and \$460.80 to be transferred from GF Health Ins 01-914-5173-019, for a total of \$1,097.00 to be transferred to GF Admin Debt 01-751-5918

VOTE: 4:0

The Finance Committee made and seconded a similar motion, and passed the same transfer, 8:0.

Mr. Digirolamo had one appropriation transfer request for his department:

MOTION: By Mr. Sheehan, second by Mr. McGaughey, that the Board of Selectmen transfer, in accordance with Chapter 44, Section 33B of the Mass. General Laws, the amount of \$38.62, from Employee Health Insurance 01-914-5173-019, to be transferred to Employee Dental Insurance 01-916-5172-019

VOTE: 4:0

The Finance Committee made and seconded a similar motion, and passed the same transfer, 8:0.

The Finance Committee made, seconded, and passed a MOTION 8:0 to transfer the sum of \$50,000 from the RESERVE FUND, to be transferred to Water Debt Principal 28-710-5912, to cover a shortfall resulting from new water debt.

MOTION: By Mr. Moriarty, second by Mr. Lee, to adjourn the joint meeting with the Finance Committee

VOTE: 4:0

CUB SCOUT PACK 56 was in attendance to present Chief Smith for the Police Department, Chief McFadden & Firefighter Macauley for the Fire Department, Communications Director Hooke for the Dispatchers, and Selectman Lee, with Pinewood Derby Cars to show their appreciation for donations to the program. Various businesses in Town were also thanked. The Pack needs a new track, valued at \$1,200 to replace the one that has been used since the Pinewood Derby began.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. Lee, to accept the minutes of the regular session of Wednesday, May 25, 2016, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

MOTION: By Mr. Moriarty, second by Mr. Lee, to accept the executive session minutes of Wednesday, May 25, 2016, as printed

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VOTE: 3:0:1 (Mr. Sheehan abstained)

The Local Cultural Council is sponsoring Family Concert Nights at the Gazebo:

July 24<sup>th</sup> @ 6:00 pm – Patrick DeStoop and Sons

August 7<sup>th</sup> @ 6:00 pm – Secret of the Sound

August 21<sup>st</sup> @ 6:00 pm – Colm O'Brien

Mr. Gordon reported that a meeting was held with the Town's Tax Title Attorneys about dealing with blighted properties. A policy is being put together and Inspectional Services will be identifying properties. Violations will be able to be liened to the tax bill.

TRANSFER the ALL ALCOHOL RESTAURANT LICENSE at 73-77 UNION STREET:

The legal notice published in the Holbrook Sun on Friday, June 17, 2016, was read.

Present: Atty. Ethan Schaff, Mr. Ruy Braz Damasio, and Mr. Steven Faber

MOTION: By Mr. Moriarty, second by Mr. Lee, to open the hearing on the transfer of the All Alcohol Restaurant License from 73-77 Union Street, Inc. dba Union Street Pub to Skewers Steakhouse, Inc. dba Skewers Steakhouse & Breakfast (Ruy Braz Damasio, Manager), 73-77 Union Street, the pledge of the license, and a Common Victualler's License

VOTE: 3:0:1 (Mr. McGaughey abstained)

Attorney Ethan Schaff, representing the buyer (Mr. Damasio) explained that the current business is struggling. Mr. Damasio will be a tenant with a 7 month lease, and is interested in purchasing the property later. There is a pledge of the license to Mr. Faber, and the applicant is also applying for a Common Victualler License. Mr. Damasio has met with Inspectional Services and expects to move quickly on building a kitchen.

Daphne Emord, the abutter at 3 Pleasant Street, asked questions about the hours (6 am – 1 am) and the condition of the outside of the property.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen approve the transfer of the All Alcohol Restaurant License from 73-77 Union Street, Inc. dba Union Street Pub to Skewers Steakhouse, Inc. dba Skewers Steakhouse & Breakfast (Ruy Braz Damasio, Manager) and the Pledge of the Alcohol License to Steven Faber, and send the application to the ABCC for consideration

VOTE: 3:0:1 (Mr. McGaughey abstained)

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen grant the request for a Common Victualler's License for Skewers Steakhouse, Inc. dba Skewers Steakhouse & Breakfast

VOTE: 3:0:1 (Mr. McGaughey abstained)

MOTION: At 7:40 pm to close the hearing for Skewers Steakhouse, Inc. dba Skewers Steakhouse & Breakfast, 73-77 Union Street

VOTE: 3:0:1 (Mr. McGaughey abstained)

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Two applications were received following the advertising of the ASSISTANT WIRING INSPECTOR'S position. The applicants, Mr. Gerald Graham and Mr. Donald Young were both present. Wiring Inspector Alfred Oswald spoke, recommending Mr. Young, who he said has been there all along and with whom he works well. Mr. Lee said there has been no one appointed since 2008 or 2009, and Mr. Graham is a Holbrook resident.

MOTION: By Mr. Lee, second by Mr. Sheehan, to hire Mr. Gerald Graham for the position of Assistant Wiring Inspector and appoint him with a term to expire on June 30, 2017  
VOTE: 4:0

The School Committee voted on June 23<sup>rd</sup> to choose Barbara Davis as the School Committee member to sit on the PERMANENT SCHOOL BUILDING COMMITTEE.

MOTION: By Mr. Moriarty, second by Mr. Lee, to appoint Barbara Davis to the Position of School Committee Member on the Permanent School Building Committee, per the School Committee's recommendation, with a term to expire on June 30, 2019  
VOTE: 4:0

Three residents showed interest in being appointed to the PERMANENT CABLE TELEVISION ADVISORY COMMITTEE: Maggie (Margaret) Brady, BJ (Bernard) Foley and Anthony Govan, Jr. Mr. Keith O'Brien, the Chairman of this Committee was present. It was discussed that Ms. Brady and Mr. Foley are familiar with H-CAM and spend time there. Mr. Govan is a new resident whose name should be kept until the next opening. The Board was happy to see some new names of residents interested in volunteering for the Town.

MOTION: By Mr. Lee, second by Mr. McGaughey, that the Board of Selectmen appoint Maggie Brady to the Permanent Cable TV Advisory Committee with a term to expire on June 30, 2017, and appoint BJ Foley with a term to expire on June 30, 2018  
VOTE: 4:0

The COPELAND FAMILY FOUNDATION sent a donation for the benefit of the Animal Shelter. This Foundation has been making a generous donation annually for many years. The Animal Control Officer uses the money for remodeling, new cages, and supplies that fall outside the scope of the general expense budget.

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen accept the generous donation of \$6,000 from the Copeland Family Foundation, Inc. to be used for the Animal Shelter  
VOTE: 4:0

Chief McFadden explained that the Department has been awarded an ASSISTANCE TO FIREFIGHTERS GRANT (AFG) for self-contained breathing apparatus and cardiac compression devices. The grant award is valued at \$156,802, and there is a 5% match of \$7,840. The Chief was asking to be authorized to accept the award from the Department of Homeland Security on behalf of the Fire Department. It must be either accepted or declined within 30 days. Mr. Gordon said that the Chief could absorb the match in his budget if necessary, but Mr. Gordon felt it was best to request the money at the special town meeting in the fall. The Chief recognized Congressman Stephen Lynch for his

assistance in securing this grant. The breathing apparatus the Department mostly dates back to a 2002 grant, and is obsolete now. The Department only has one cardiac compression device.

**MOTION:** By Mr. Sheehan, second by Mr. McGaughey, to authorize the Fire Chief to accept an award from the Department of Homeland Security on behalf of the Town of Holbrook – Fire Department, related to a 2015 Assistance to Firefighters Grant (AFG) application regarding Self Contained Breathing Apparatus and Cardiac Compression Devices

**VOTE:** 4:0

Chief McFadden reported that Prime Gas on N. Franklin Street has a permit from the Fire Department for the work being done there. A soil sample exceeded the DEP limits, and is being remediated. An injured firefighter is expected to return to work soon. The radio equipment is to be installed in the new engine, followed by other equipment. A surgeon at South Shore Hospital was impressed recently with the patient care a patient with a serious industrial accident received on the Department ambulance. In response to a question, the Chief explained that the underground storage process has recently changed, and now the enforcement is with DEP. A license site professional is hired to do the on-site work and reporting.

Chief Smith reported that 28 people donated blood for Dana Farber at the recent blood drive at the Public Safety Building. He thanked the residents for dropping off things and showing support for the officers following the shootings in Dallas. The new recruits will be in the academy on September 12<sup>th</sup>. Detective Scott Glover has been chosen as the School Resource Officer.

Communications Director Hooke reported that July started out busy with several multiple alarm fires and hazardous materials incidents. He recognized and commended Dispatchers Scott Anderson and Nancy Moser for determining the location and getting the resources there to assist 6 people who had overturned in a boat on a lake in Sharon at 1:30 am on July 4<sup>th</sup>.

Superintendent Ecord reported that substantial work has been done at Castle Canyon to refurbish the benches, gazebo, and the grounds. No smoking signs have been installed. The water project on Laurel Park will begin about July 25<sup>th</sup>. The summer help is painting the hydrants and doing brush work. The two water projects done last year and Route 139 will be paved starting the third week of August.

Town Accountant Moseley is working on the year end. A meeting was held with Softright to discuss the new accounting software. The Town is waiting for the final proposal. The DOR will be out late in August and will help walk the Town through the recap.

Treasurer/Collector Digirolamo reported that the real estate taxes have gone out. Collections are pretty good and demands will go out on 2016 real estate soon.

Firefighter Brian Macauley reminded everyone about the CAR SHOW the Firefighters are running on July 24<sup>th</sup> at the Sumner Field, which is a fundraiser for Muscular Dystrophy. The goal is to raise \$7,500 this year for the MDA summer camp.

**MOTION:** At 8:20 pm, by Mr. Moriarty, second by Mr. Lee, to adjourn the meeting

**VOTE:** 4:0

Documents: Appropriation transfer requests, Reserve Fund Transfer request, Minutes, Skewers license applications, Permanent Cable TV Advisory letters

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Daniel F. Moriarty, III, Clerk